



Re: Our Privacy, Compliance with HIPAA Laws

The privacy of our patient information has always been important to us, and we have always been bound by professional standards of confidentiality. However, we are required by law to formally inform you of our privacy policy.

We collect nonpublic personal information about you that is provided by you or obtained by us with your authorization. This information may come from various sources, including information we receive from insurance companies that is necessary to provide professional services for you.

We do not disclose any nonpublic personal information about our patients or former patients to anyone, except as permitted or required by law, or when necessary to process transactions requested by a patient.

We restrict access to nonpublic personal information about you to members of our office who need to know that information in order to provide you with professional services. We retain record relating to the professional services that we provide you in accordance with professional and government guidelines.

We employ physical, electronic, and procedural security safeguards to protect your nonpublic personal information.

Your confidence and trust are important to us. If you have any questions or concerns regarding the privacy of your nonpublic personal information, please let us know.

Sincerely,

Matthew R. Bergtold, D.C.

ACKNOWLEDGEMENT OF RECEIPT OF PRIVACY PRACTICES NOTICE

I, _____, acknowledge that I have received a Notice of Privacy Practice in compliance with HIPAA Laws from the office of Advanced Chiropractic Health & Awareness Center, LLC on this date _____.

Patient Signature